

**St. John the Baptist Church
109 N. Main St.**

**P.O. Box 48
Glandorf, OH 45848
419-538-6928**



Reporting Child Abuse or Neglect

1. All suspected or actual acts of physical or sexual child abuse, or neglect, must be reported to the Putnam County Job and Family Services by calling 567-376-3777. Select "O" and ask to speak with someone from children's services and needing to make a referral. Hours are Monday- Thursday, 7AM to 4:30 PM, and Friday 7 AM to Noon. If incident is after hours, please call the Sheriff's Department at 419-523-3208. They will contact the caseworker on call and the caseworker will get back to the one reporting the incident--leave your contact number with the Sheriff Department person. The person who witnessed or was told is to be the person to make the call.
2. Report incident to the Diocese of Toledo after County Caseworker has been notified by calling the Diocesan Private Victim's Coordinator at 419-214-4880.
3. Notify Pastor, if not already notified.
4. With Pastor's discretion, next call parents and give basic information, while not disclosing any personal information.

As a worker with youth, you are a Mandated Reporter--You are required by law to report information to the State of Ohio through the above procedure.

_____ (Signature)

_____ (Date)

Reviewed with MK Smith with Diocese of Toledo's Victim's Coordinator on
8/4/2022/RG